

CHILDREN'S MINISTRY Volunteer Application

Ministry Area: ___ Preschool ___ Grade School ___ Preteen ___ SBD

Campus: ___ GO ___ ML ___ MW

GENERAL INFORMATION

Name _____ Date of birth _____

Address _____

City _____ Zip _____

Home Phone _____ Cell Phone _____

Email Address _____

Marital Status _____ Spouse's Name _____

Occupation _____ Place of Employment _____

Briefly Describe when and how you accepted Jesus Christ as your personal savior.

Please list areas of previous experience and training in teaching or leading children.

Are you a member of Rush Creek? _____ If so, how long? _____
Before coming to Rush Creek, what was your denominational background?

Denomination _____ Name of Former Church _____

Pastor _____ Phone Number _____

Have you ever been convicted or pleaded guilty to a crime? _____

All volunteers who have contact with children birth-18 years will have a background check conducted as part of the routine screening process.

If yes, please explain:

Do you have any personal responsibilities or problems that may affect your regular attendance? _____

If yes, please explain:

Please provide the name and email address of two character witnesses, other than former employers:

1. _____

2. _____

I understand that this application may be withdrawn or my service terminated if I have made any misrepresentation on this form.

I authorize the church to contact all references to seek character and fitness information about me. This may include former employers, churches, or other organizations, character references, police files and credit files. I release the church and all other persons or companies from liability for furnishing such information.

Signed _____ Date _____

Printed name _____

Date received _____

Interviewed by _____ Date _____

References checked by _____ date _____ BGC by _____ date _____

VOLUNTEER STATEMENT OF COMMITMENT

I agree, as a volunteer serving The Church on Rush Creek and reaching out to those beyond the church to be "above reproach" so that the world will see, hear, and respond to the grace of Jesus Christ, and to seek a careful, exemplary Christian lifestyle to encourage other believers and strengthen the church.

Further, I agree and desire that the following statements describe my Christian character:

1. I have accepted Jesus Christ as my personal Savior.
2. I will serve in harmony with the policies and statement of faith of our church.
3. I support the church with my time, money, and loyalty, including participating in the ministries and worship services on a regular basis.
4. I am known for a dedicated Christian life, according to the standards of God's Word, and I purpose to put any sin out of my life so that my influence to others might be helpful and not a hindrance.
5. I am committed to unity, church teamwork, and biblical respect for church leadership.
6. I recognize, accept, pursue and hold in highest regard the biblical instruction concerning family and marriage responsibility.
7. I am careful even in areas of Christian liberty or where the Bible is silent.
8. I will not use my volunteer ministry position to further my own interests.
9. I will be genuinely interested in everyone that I serve.
10. I will respect the privacy of the people I serve, and hold in confidence information obtained in the course of my volunteer service.
11. I will also respect the privacy of fellow volunteers, leaders of various ministries within the church and the church itself.
12. I, upon completion of my service, will continue to respect the privacy of and maintain confidentiality about those I ministered to, fellow volunteers, and the church.
13. I will respect the confidences of my fellow volunteers.
14. I will treat my fellow volunteers with fairness, courtesy, and good faith.
15. I will not exploit the trust of those I serve, my fellow volunteers, or my supervisors.
16. I will not engage in or condone any form of harassment or discrimination.
17. I will extend respect and cooperation to my fellow volunteers, my supervisor, and to the leadership of the church.
18. If I know that a fellow volunteer has violated biblical standards, I will follow the biblical principle of bringing this directly to my fellow volunteer's attention. If this fails to change his or her behavior, I will take the next step and ask one or two others to confront the fellow volunteer with me. If this also fails, I will discretely bring the violation to the attention of church leaders.
19. I will accurately represent my training, experience, skills, competencies, and gifts as they relate to filling a ministry position.
20. I have total commitment to provide excellent ministry wherever God calls me to serve as a volunteer.
21. I will continually assess my own personal strengths, limitations, biases, and effectiveness.
22. I will seek assistance for any problem that impairs my ability to serve in this ministry.

Signed _____ Date _____

Printed name _____

**THE CHURCH ON RUSH CREEK
GUIDELINES FOR PRESCHOOL, CHILDREN
AND SPECIAL NEEDS VOLUNTEERS**

PURPOSE

The disturbing and traumatic rise of physical and sexual abuse of children has claimed the attention of our nation and society. Unfortunately, churches that have children's ministries are not insulated from the alarming trend. The following policies have been established in response to this trend and reflect our commitment to provide protective care of all preschool, children and special needs students attending any sessions at the church or any church sponsored programs or activities.

GENERAL

1. Individuals who have been convicted of either sexual or physical abuse should not volunteer to serve or seek employment in any church sponsored activity program for preschool, children, or special needs student.
2. Volunteers in the preschool, children, youth, or special needs areas are required to be a member of The Church on Rush Creek or actively pursuing membership and must be approved by appropriate church personnel before they may begin working directly with students in these areas.
3. Workers should observe the "two person rule." This means that when working the preschool, children, or special needs areas, workers should avoid one-on-one situations with students whenever possible.
4. Male volunteers should not change diapers or take children to the restroom.
5. All paid and volunteer workers should immediately report to the age appropriate Minister, Pastor, or Associate any behaviors or other incidents that seem abusive or inappropriate. The age-appropriate Minister, Pastor, or Associate is responsible for making sure that proper action is taken.
6. From time to time, opportunities for training in the prevention and recognition of the sexual abuse of children will be provided by the various ministry areas of our church. Paid and volunteer workers in these areas are encouraged to participate in these sessions.
7. A Criminal Records Check will be run on all preschool, children and special needs paid and volunteer workers before they begin working in these areas. The Criminal Records Check will also be run on current paid and volunteer workers in these areas. Criminal Records Checks will also be re-run periodically.

Have you ever been arrested for, charged with, under probation for, convicted of or pleaded guilty or nolo contendere (no contest) to (a) sexual or physical abuse, (b) molestation, or (c) any felony crime or any action prohibited by the Texas Family Code (or similar code or statute in any state)?

_____ Yes (please describe on a separate sheet of paper)

_____ No

I have read the above policy and agree to observe the safeguards listed.

Signed _____ Date _____

Printed name _____

PERMISSION TO CONDUCT A BACKGROUND CHECK

I give The Church on Rush Creek permission to check my references, church history, personal or criminal background using the information I've provided in this application. I understand that by submitting this application I am willfully permitting to this background check process. I understand that the personal information learned from such background checks will be held confidential by the church staff.

Applicant's first name _____

Last name _____

Any other name(s) used _____
(maiden..etc)

Date of Birth _____ (month, day, year)

Applicant Signature _____ Date _____

VERIFICATION OF TRUTHFULNESS

I affirm, to the best of my knowledge, that the information on this application is correct.

Applicant Signature _____ Date _____

Printed name _____

**SECURITY PROCEDURES
THE CHURCH ON RUSH CREEK CHILDREN'S MINISTRY**

A safe, secure environment is our top priority here at The Church on Rush Creek. Parents have to be able to trust that their child will be well cared for and released to the correct person.

With that in mind, the children's ministry of The Church on Rush Creek has devised the following security policies for use when children are in our care:

1. All children from birth– fourth grade in attendance should be checked into our electronic security system prior to being placed in our care. Each family is issued a name tag for each child, as well as a parent/guardian claim tag.
2. Babies and toddlers under 16 months will have their tag on their bag. Children 16 months and older will wear their name tag either on their back or chest the entire time they are in our care.
3. Children will only be released to an adult with the corresponding claim tag. Siblings will be allowed to pick up children only with prior authorization from a Director.
4. If a parent loses the claim tag, a coach or director must be called upon to make the determination about releasing the child.
5. In the event that a guest or new family loses their tag, the coach or director will ask for a picture ID before releasing the child.
6. If a parent specifically communicates a concern that a non-custodial parent or guardian may attempt to take a child without that parent's permission, the parent may be asked by a coach or director not to leave the child in our care.

I have read and understand the security procedures as they have been communicated, and will follow them in every instance.

Signed _____ Date _____

Printed name _____



RANDY KILDOW INVESTIGATIONS
 2403 Cales Dr. Ste A Arlington, TX 76013
 License A09474 817-275-2035

The Church on Rush Creek _____ may with your consent, obtain a consumer report (as defined by the Fair Credit Reporting Act) from Randy Kildow Investigations related to your prospective, current, or future service as a volunteer. This may include procurement of an investigative consumer report (defined as a report that includes information as to your character, general reputation, personal characteristics, or mode of living).

You may request that the nature and scope of any investigative consumer report be disclosed to you. Such disclosure will be made within 5 days of our receipt of the request from you or five days after the date the investigative consumer report was first requested, whichever is later.

By signing below, you grant permission to The Church on Rush Creek _____ or any of its affiliates or subsequent companies to obtain such report or reports at any time. You also grant permission to all parties to release information regarding your previous or current military service, employment, education, or criminal matters to Randy Kildow Investigations, including information which may be deemed negative.

 Signature

 Date

Identity Information:

Last name	first	middle	Date of Birth
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Current address	City	State	Zip	how long at address
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Other names used such as maiden or aliases _____

Social Security Number _____ Driver License number _____ State _____

Please list each city/county and state in which you have lived, worked, or attended school during the last ten years.

Requested by as authorized agent of firm _____