

# Rush Creek Church

<https://rushcreek.org/jobs/campus-facilities-lead/>

## Campus Facilities Lead

### Description

The Campus Facilities Lead provides church partners, guests, and staff with a clean, orderly place to worship and gather. They will work as a part of the facilities team and will assist with cleaning and event setups at other campuses as needed. The Campus Facilities Lead will work independently, with the team and be supervised and supported by the Facilities Manager.

### Responsibilities

- Manage and Set HVAC Schedules for Events by adding and removing Occupied dates and times
- Perform routine building maintenance and repairs including minor plumbing, electrical, carpentry, and painting
- Perform general maintenance on facilities equipment.
- Maintaining clean church facilities by performing weekly duties and routine spot cleaning in all public areas of the building, including bathrooms, worship center, classrooms, and common areas, and empty and clean waste receptacles
- Observing proper chemical handling procedures when working with cleaning agents
- Changing light bulbs throughout building
- Restocking paper goods in bathrooms
- Assisting with event setups, tear downs, and clean ups.
- Inventory cleaners and supplies then submit requests for needed items
- Fill, empty, and clean baptismal trough and make sure clean towels are available.
- Assist with Furniture Assembly and Office Moves
- Assist with Floor Care including stripping and waxing floors, bonnet cleaning and/or extracting carpets, buffing floors, and operating Auto Scrubber
- Interact with church staff and visitors in a respectful, positive manner.
- Open and close building for events including lights, thermostats, and door locks.
- Works in a safe manner and recognizes unsafe situations. Take appropriate action to ensure the safety of themselves and others on campus.
- Other duties and tasks assigned by the Facilities Director

### Qualifications

- A follower of Jesus Christ and have demonstrated faith through full immersion baptism
- High School Diploma or equivalent.
- Custodial experience or training is preferred.
- Understanding of cleaning techniques and safety procedures is desired.
- Must be flexible and a team player
- Flexibility to adjust their schedule to assist with church wide events
- Must be able to lift and carry 50 pounds

### Contacts

For More information or to submit your resume contact Glenn Eubank at [Glenn@RushCreek.org](mailto:Glenn@RushCreek.org)

### Hiring organization

Rush Creek Church

### Date posted

April 30, 2024